



Scouts

1st Bilston AGM

2025-2026

1st Bilston Scout Group Scout Council Agenda

- **Introduction and Welcome**
- **Apologies for absence**
- **Governance topics**
 - Minutes of the last meeting**
 - Note Financial Year dates**
- **Review of the previous year**
 - Group Lead Volunteer report**
 - Treasurers report**
 - Section reports**
- **Making appointments**
 - Chair**
 - Treasurer**
 - Trustees**
 - Appoint auditor**
- **Representative from the District**
- **Presentations, Investitures and Notices**

Minutes from Last AGM

Deborah EVANS - Secretary



1st Bilston Scout Group AGM Minutes 2nd June 2025

Apologies for absence – Sarah Campbell, Dahlia Turner, Lauren Dale, Liz Llewellyn-Jones

Chris welcomes everyone.

AGENDA:

Minutes of last meeting – agreed minutes by board, and seconded by Stuart Evans all in favour

Financial year operates 1st April 2025 to 31st March 2026

Group Lead Volunteer Report: As per report

Treasurer Report As per report - note £4K overspend this year for decorating and new boiler, but came from last years allocated funds.

Post all the AGM Documents online **ACTION**

Scout Lead Volunteer – As per report – S Jones

Cub Lead Volunteer - as per report - S Evans

Beaver Lead Volunteer - as per report – SL Evans

Squirrel Volunteer – as per report – S Evans

Minutes from Last AGM (continued)



Deborah EVANS - Secretary

Appointments: Chair – Chris Davies – all ok by Trustee Board – CD invited anyone else to apply

Proposal of the Group Treasurer Debbie Evans

Members of Trustee board – Group Lead Volunteer -Stuart Evans

Trustees: Sharon Cooper – co-opted member

Dave Butler Hollington, Steve and Lesley Leonard, Vicki Macmanomy. Looking to recruit 2 members (Beavers and Squirrels) – one declaration of interest to date. Simon Jones proposed – Sharon Cooper seconded.

Nominate Auditor - Keith Lister – show of hands – no objections

District representative – Is Dave Buter Hollington- happy to continue this year

Darrell Parton – District Representative – thanked all the volunteers, spoke about squirrels being part of the group. Well done cubs for winning the Malcolm Hughes trophy, and he also said well done on giving the kids a great experience every week.

Presentation of Awards: Felix Price – Cub of the Year

NOTICES:

Water Night 24th July 2025

Group Lead Volunteer and Chair– said thank you to everyone for attending

8.30 pm – meeting closes

ACTIONS: 1. Post all the AGM Documents online

Trustees annual report 1



Trustees' Annual Report

For the period

From (start date)010425to end date310326

Section A

Reference and administration details

Charity name

1st Bilston Scout Group

Other names the charity is known by

Registered charity number (if any)

524553

HQ registration number

Charity's principal address

1st Bilston Scout Group

Denis Evans Building

3, Camaby Street, Bilston

PostcodeWV146RG

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Chris Davies	Chair	
2	Stuart Evans	Ex-officio	
3	Deborah Evans	Treasurer	
4	Sharon Coper	(co-opted)	
5	Dave Butler-Hollington		
6	Lesley Leonard		
7	Steven Leonard		
8	Victoria Macmanomy		
9	Emma Greensill		
10	Stephanie Parker		
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Auditor	Keith Lister	

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 8 Trustees (including 1 Ex Officio Trustee, and 1 co-opted Trustees) and meets every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Policies and procedures adopted for:

a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

Trustee Annual report 2



Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends. The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
	We are a group that has been in existence for 118 years, so continue to deliver Scouting, with group events and activities and via section programs that young people want to take part in and enjoy. We now have 4 sections following the successful opening of our Squirrel drey for 4-6 year olds.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You may choose to include further statements, where relevant, about: • policy on grantmaking; • contribution made by volunteers; • policy on investments.	Volunteers do not take any payment for their time delivering programs and activities. General expenses are also not claimed.
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	We have had a fantastic year, with all sections busy and young people gaining loads of badges. Each section is either full or remains close to capacity, with an ongoing waiting list for Cubs and a steady flow into both Squirrels and Beavers and Scouts with more members than for years. Each section is also extremely active, with varied programs and a mix of on and off site activities. We have also purchased a new fire alarm and electric distribution board this year.

Section E	Financial Review
Brief statement of the charity's policy on reserves	Reserves Policy The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £12,000. The Group held reserves of approximately £21,000 against this at year end. This is above the level required for operating expenses. However this can be explained by the need for ongoing refurbishment and site management work
Quantify and explain any designations	We still hold some funds towards the kitchen refurbishment.

Trustee Annual report 3



Further financial review details (optional information)

You may choose to include additional information, where relevant, about: • the charity's principal sources of funds (including any fundraising);	Our funds are primarily generated from subscriptions, charitable trust applications and donations and local fundraising events.
• how expenditure has supported the key objectives of the charity;	Our expenditure has covered the groups running costs, capitation, utilities etc alongside the refurbishment work that we have conducted a fundraising program for.
• investment policy and objectives;	Investment Policy The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	We need to finish the third phase of refurbishment, with modernisation of the kitchen. Fully embed the Squirrel section into the group - with Volunteer learning, Trustee members etc

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

S Evans C Davies D Evans

Full name(s)

Stuart Evans Chris Davies Deborah Evans

Position (eg Secretary, Chair)

GLV Chair Treasurer

Date

300425

Group Lead Volunteer Report

Stuart Evans



We have had another fantastic year of activities and events and continue to thrive as a group. All of our group events, namely Coffee Evenings, the Water Night and in particular The Bonfire Night were well attended and very successful again.

All four sections are busy and offering varied and exciting programs for our young people. The AGM is my opportunity to thank each of my Section Lead Volunteers, Section Volunteers, Young Volunteers and helpers for your hard work and dedication. The success of our Group is due to the commitment of you all, with the time you give each week to deliver Scouting to our young people, when you probably have other things at home or work you should be doing. Teamwork and planning is the key to our success. Thank you on behalf of the Group Trustee Board and parents.

I again make a plea for additional adult help. We are a busy active group, which is what Scouting is all about, but we are still short of adult volunteer help presently, particularly in Beavers - so if you have any spare time or are willing to make some time to help us with anything, please let me know!

Congratulations to each Squirrel, Beaver, Cub and Scout that has gained badges this year, especially those that achieved the top award in their section which were recognized at the recent District St Georges event and presentation.

Congratulations also to Alfred Buck, now an Explorer but an ex 1st Bilston scout etc. on his selection to the World Scout Jamboree in Gdansk, Poland 2027 – have a brilliant time.

My thanks to the members of the Group Trustee Board for your commitment and support, you have helped to successfully manage the group through the last year. We have recruited two new parents to the board but still have room for more if anyone else would like to join us.

Our building refurbishment work is ongoing, we hope to finally refurbish the kitchen this year and also replace the flooring throughout the building.

Finally from me; this year has seen a growth in the group with our members numbers up, Squirrels thriving and excellent numbers across the other sections. As a group we have been here for 118 years and continue to develop and grow. I am confident that we are in a great place, both financially and with our fantastic group of volunteers to continue to thrive and deliver brilliant activities and programs for our young people to take part in and enjoy!

Treasurers Report



Debbie Evans (Group Treasurer)

As is the tradition set by previous treasurers I will try and keep this as succinct as possible.

The headline is that we are in a good financial position as a group, but with the ongoing high utility bills and other running costs we need to maintain a strong fundraising effort again this year.

Not counting the allocated funds we have around £23,000 in our group bank accounts.

There are four main items of note with the accounts:

Hall running costs have levelled out this year, but continue to be the most difficult to secure funding towards.

We still have around £5,000 in allocated funds – for the kitchen refurbishment works and equipment, which is planned spending for this August.

Rainbows have yet to pay their room use invoice of £300 for 25/26.

The Enoch Evans rebate is a solicitors overpayment from a couple of years ago.

The four sections are in a healthy position with their individual accounts.

We again ask that all parents please make every effort to manage their online payments and Direct Debits for Subscriptions and Events on time to avoid any admin charges for the group.

Stu and I will continue to look to approach the various charitable organizations that have supported us in the past, but we also need to continue with our traditional fundraising activities, such as Scratch cards, bingo nights etc. this year to generate further income.

Thanks to Keith Lister for kindly auditing the accounts for us again this year.

Treasurers Report

Debbie Evans



1st Bilston Scout Group			
Balance Sheet 02.04.2025 to 01.04.2026			
	2024/25		2025/26
Deposit account	£20,252.09		£21,049.99
Current account	£6,287.43		£7,000.13
Cash	£124.32		£80.90
	£26,663.84		£28,131.02
Income over expenditure	£1,467.18		
Confirming the accounts have been checked as correct			
Signatures;			
Stuart Evans - Group Lead Volunteer			
Deborah Evans - Treasurer			
Keith Lister - Auditor			

	1ST BILSTON SCOUT GROUP							
	INCOME AND EXPENDITURE ACCOUNT 2ND APRIL 2025 TO 1ST APRIL 2026							
2024/2025		2025/2026			2024/2025		2025/2026	
	DONATIONS AND HALL USE					HALL RUNNING COSTS		
	Rainbows 24/25	£250.00			£831.64	Water Rates	£600.52	
£500.00	Explorer Scouts	£300.00			£1,170.66	Electric	£992.37	
	Enoch Evans Solicitors rebate	£1,000.00			£2,034.98	Gas	£1,688.37	
£1,000.00	E D Bussey Tst	£750.00			£693.80	Insurance	£698.93	
£2,775.99	Gift Aid	£1,873.41			£932.27	Cleaning/Gardening	£1,029.43	
£1,400.00	Hall hire	£2,600.00			£494.66	Building Works and Repairs	£341.00	
	Co-op	£510.00					£5,350.62	£5,350.62
		£7,283.41	£7,283.41					
						SUNDRY RUNNING COSTS		
	SUBSCRIPTIONS					Boiler Service	£70.00	
£2,480.39	Scouts	£2,515.91				Fire Alarm	£1,200.00	
£3,377.02	Cubs	£3,345.19				Polo Shirts	£148.02	
£2,461.54	Beavers	£2,253.20				Distribution board	£588.00	
	Squirrels	£1,613.87			£71.28	Celebrations, Uniform & Badges	£379.49	
		£9,728.17	£9,728.17		£37.62	Stationary and 1st Aid	£79.48	
					£140.40	Website	£166.14	

	OTHER INCOME				£77.83	Online Scout Manager (OSM)	£79.57	
£243.76	Interest	£247.90					£2,710.70	£2,710.70
	HAF Toilet repair	£43.00				FUND RAISING		
	Mori Questionnaire	£45.00			£1,069.05	Bonfire Night	£1,125.74	
£2,790.02	Bonfire Night	£2,305.94				Bonfire night to camp a/c	£205.16	
£511.00	Bingo Nights	£523.50			£224.35	Bingo Nights	£152.24	
£58.00	Water Night	£99.78			£133.16	Water night	£105.90	
£451.00	Scratchcards	£523.00			£15.99	Scratch Cards	£15.99	
		£3,788.12	£3,788.12		£2,968.00	CAPITATION	£3,828.00	
					£1,488.23	Scouts For Running Costs	£1,509.91	
					£2,026.21	Cubs for Running Costs	£2,007.19	
					£1,476.92	Beavers for Running Costs	£1,352.20	
					£0.00	Squirrels for Running Costs	£968.87	
							£11,271.20	£11,271.20
								£19,332.52
						Expenditure over income		£1,467.18
			£20,799.70					£20,799.70

Scout Lead Volunteer Report 1



Simon Jones

Hi all,

Firstly, I'd like to extend a massive thank you to our amazing Scout volunteers — Abigail, Josh, and Hannah. Without their dedication and hard work behind the scenes, we simply couldn't run such an action-packed and engaging Scouts programme. There's so much that goes on in the background to make it all happen, and we truly appreciate it!

The Scout Troop has had a busy and successful year, delivering a varied and engaging programme for young people. Throughout the year, we have focused on developing life skills, teamwork, confidence, and outdoor experience, in line with the core values of Scouting. The troop continues to provide a safe, fun, and inclusive environment where all members can learn and grow.

This year's programme has been packed with a wide range of activities designed to challenge and inspire our Scouts. A strong focus has been placed on developing practical life skills, including food hygiene awareness and first aid training, where Scouts learned essential CPR techniques. Outdoor skills have also been a key part of the programme, with Scouts taking part in fire lighting, backwoods cooking, and tent pitching, helping them build confidence in outdoor environments.

The Troop has also enjoyed a variety of adventurous activities, including archery, axe throwing, and shooting, all of which proved extremely popular. Creative opportunities were provided through activities such as model making, Christmas crafts, and work towards the Hobbies Badge, allowing Scouts to explore their interests and develop new skills.

Scout Lead Volunteer Report 2



Simon Jones

Physical activity and teamwork have been encouraged through events such as skills challenges and participation in the Tipton Athletics Night alongside the Cub Pack. The programme has also included a number of themed evenings, including Halloween night, Group Bonfire Night, Chinese New Year celebrations, pancake making, and a highly enjoyable “Traitors’ Night” team activity.

In addition, Scouts have benefited from special experiences such as a Father’s Day visit to the driving range, a martial arts session, and an educational visit to the local fire station. These activities have not only been enjoyable but have also helped to broaden the Scouts’ experiences and understanding of the world around them. Overall, the programme has supported badge work while helping young people develop independence, resilience, and teamwork.

Throughout the year, Scouts have made strong progress in their badge work and personal development. A number of activity and staged badges have been awarded, reflecting the effort and commitment shown by members of the troop. We are particularly proud of those Scouts who have worked towards and achieved their Chief Scout Gold Award, representing a significant milestone in their Scouting journey.

As a group, we are extremely proud of one of our Scouts, Alfred, who has been selected to attend the 26th World Scout Jamboree in Poland in 2027 as part of the West Mercia Scout County Unit. This is a fantastic achievement and a once-in-a-lifetime opportunity. We wish Alfred every success with his fundraising and hope he has an unforgettable experience.

Finally, a heartfelt thank you to Stu and Deb, who work tirelessly behind the scenes to keep everything running smoothly. Your support is invaluable.

Here’s to another fantastic year of Scouting!

Cub Lead Volunteer (Acting) Report



Stuart Evans

The Cubs have had a busy and engaging year filled with a variety of meetings and events that enriched the experiences of all the members. Notably, the gaining of four Chief Scout Awards and presentation of a further 284 badges demonstrates the dedication and achievements of our young people.

Throughout the year, the section has enjoyed numerous meetings, encompassing a wide range of activities. From engaging sessions like Collector and Hobbies and Science Night to fun-filled events such as the Halloween Party and Pancake Day, every meeting contributed to a diverse programme that aimed to challenge and entertain. Key gatherings included the Father's Day and Mother's Day nights, which allowed the Cubs to express appreciation for their families through thoughtful crafts and activities. These moments brought skills and creativity to the forefront, showing how the Cubs have continually embraced various learning opportunities.

In addition to these regular meetings, the Cubs enjoyed a host of events that provided experiences beyond the usual weekly sessions. Highlights included Canoeing, Fishing and Litter picking, which not only promoted teamwork but also instilled a sense of responsibility towards the environment. Special events like the Bike Ride and sleepover and high-energy sessions such as the Inflata Ninja, Laser Tag, Athletics Badge and Ninja Warrior created lasting memories and friendships among the Cubs.

Our dedicated team of volunteers has been instrumental in making all of these activities possible. I would like to extend a heartfelt thank you to Liz, Dean, Lee, Lauren, Lauren, Abby, and our young leader Jack. Your commitment and enthusiasm for guiding our Cubs has made this year a success, and we appreciate every effort you put in to enrich the lives of our young members.

Looking ahead, there are exciting plans in store for the upcoming year. Cubs can look forward to Bunk with the Beasts, a High Ropes adventure, a Narrowboat ride and Jurassic Golf. These activities promise to provide further opportunities for learning and enjoyment.

We also want to extend a heartfelt thank you to the Cubs for their enthusiasm and spirit that make each gathering enjoyable. Additionally, we appreciate the unwavering support of the parents and the many volunteers who work tirelessly behind the scenes. It is through this collective effort that we can continue to offer enriching experiences for our children.

In conclusion, the past year has been filled with learning, enjoyment, and personal growth, and we are excited about what lies ahead in our Scouting journey.

Beaver Lead Volunteer Report

Sophie Evans



Another Brilliant Year for 1st Bilston Beavers!

What a fantastic year it's been for our Beavers, packed with fun, learning, and plenty of memorable moments along the way!

We've had a bit of change in the team this year, as Amy stepped away following the arrival of her new baby. We've loved having her as part of the team and wish her all the best. We were also sorry to say goodbye to Vanessa, who has had to step away due to work commitments. Thank you both for everything you've given to the group.

We've been lucky to have Stu supporting us this year. We're also really pleased to still have our two brilliant young leaders, Emily and Ethan, supporting us. Your enthusiasm and help each week make a big difference—thank you both!

Over the year, our weekly meetings have been full of energy and fun. The Beavers have enjoyed everything from teamwork challenges and cooking sessions to getting creative with crafts for special occasions like Mother's Day and Father's Day. We've also made the most of the outdoors with nature walks and litter pick hikes, helping the Beavers learn about looking after their environment and community. Whether it's earning badges, playing games, or singing together, there's been something for everyone to enjoy each week.

We were incredibly proud to award four Chief Scout Awards this year – a brilliant achievement for our young Beavers!

Looking ahead, there's lots to be excited about. We've got plans for even more fun evenings, as well as a trip to the carnival and a visit to the fire station – both of which we know the Beavers are really looking forward to!

Finally, a huge thank you to all our amazing Beavers for their enthusiasm, energy, and willingness to get involved – you're what makes our group so special. And of course, a big thank you to all the parents and volunteers for your continued support. We couldn't do it without you!

We can't wait to see what the next year brings – it's sure to be another great adventure

Squirrel Volunteer Report

Sarah Campbell



This past year has been a great one for the Squirrels. Our Drey recently celebrated it's first birthday, and we are enjoying making the most the programme, encouraging the children to engage in various activities.

Over the last 12 months, we've had 3 Squirrels move up to another section, not all in 1st Bilston but all still in Scouting! We've invested several more, with another 2 set to make their promise before Summer. The group have been actively working on several badges, with the Exciting Experiments, Be Active and Community hero badges being our most recent.

We have had 6 of our Squirrels achieve the Acorn Award which is the highest award available in scouting for Squirrels! We are incredibly proud and other squirrels are currently working achieving this hoping to do so by either Christmas break or at the latest by Saint Georges day next year!

In terms of meetings, the Squirrels have taken part in various sessions that have included Welcome nights, Bug hunts, and activities centred on inclusion and kindness. Other notable meetings to come involve hands-on experiences like den building, putting up tents and axe throwing! These activities encourage teamwork and practical skills among our Squirrels.

A heartfelt thank you is extended to Stu for his support in building our not so new Drey. their commitment and support has been invaluable, as well as the support of Sarah, Jessy, Paul, Lindsey, and all the parents who have offered their help throughout our programme.

Looking ahead, the upcoming year is promising as the group continues to work towards achieving the Chief Scout's Acorn Award, from Little Acorns, mighty Oaks do grow!

Regular updates are shared to keep everyone informed about how the Squirrels are progressing towards this goal, and we are all very proud of how our little team is growing but there's always room for more!

Making appointments



Chair Person

Treasurer

Trustees

Nominate auditor

District Representative

District Respective



**Representative from Wolverhampton East
District to say a few words**

Presentations & Notices



Presentations:

Investitures

Notices:

Water night - 16th July 2026

Thank you